

## CCHO Job Opening

CCHO is a healthcare consultancy firm with a unique business model. It is the first center for HEOR (Health Economics and Outcome Research) dedicated for the MENA region. It provides market access, health economics and research services for public and private sectors in the healthcare industry.

Based in Beirut, Lebanon, CCHO combines both local knowledge and more than 20 years of international expertise in pharmaceutical industry and public health. Its team is made up of a multidisciplinary network of field specialists and leading policy analysts, economists, epidemiologists, clinicians and academics.

CCHO aims to provide evidence-based Decision making for Better and Affordable Healthcare. CCHO seeks in developing strategic solutions, educate, and generate robust evidence to demonstrate the value of medical technologies and healthcare programs for all stakeholders.

**Job title:** Care Coach for Patient Support Programs

**Status:** Part Time

### **Job Description**

- Visit key stakeholders to introduce and inform physicians about the PSP and establish trust in the program.
- Be responsible for all patient management activities listed below
- Initial communication with the patients who are referred to the program.
- Collect and verify documentation for financial assessment.
- Interview patients for eligibility evaluation.
- Follow-up with each patient may be required to receive documentation necessary for the financial eligibility assessment.
- Communicate the final classification result to patients and providers by e-mail or mail
- Liaise with key stakeholders to ensure execution of PSP and FOC management as requested by client and as per SOP.
- All other activities which may rise related to patient management, enrolment and patient follow up
- Report adverse events to the client PV teams
- Update program database for the patients
- Attend workshops/trainings for the client sales/medical teams to refresh knowledge of the program
- Oversee the logistics and product delivery and solving any issues to ensure products are received by the patients
- Assist team for monitoring and evaluation of the PSP in Lebanon.



## Job Requirements

- **Degree:** Bachelor's degree
- **Major:** Nursing
- **Years of experience:** 0 - 2 years
- **Core Competencies:**
  - Results orientation
  - Project management
  - Problem solving
  - Customer focus
  - Initiative
- **Soft skills:**
  - Proven project management experience
  - Advanced competency in Microsoft Office, specifically Excel and PowerPoint
- **Languages:** Fluency in written and oral English and Arabic
- **Job info:**
  - **Job based in** Lebanon – Beirut
  - **Working days:** Monday-Friday
  - **Working hours:** part time
  - **Notes on working schedule:** Flexibility in working hours is essential
  - **Attractive package**

